OFFICE OF THE CONTROLLER OF EXAMINATIONS
GAUHATI COMMERCE COLLEGE (AUTONOMOUS)
*(Affiliated to Gauhati University, Assam)*
R.G. Barooah Road, Guwahati- 781021, Ph. (0361) 2413095 (O)
Website: www.gcc.ac.in E-mail: coe@gcc.ac.in

Ref. No. GCC(A)/CoE/Form Fill-up/2026/45 Date: 27-11-2026

# NOTICE

**(Examination Form Fill-up for B.Com. Semester- V (FYUGP), Regular Batch 2024 through SAMARTH e-Gov Portal)**

It is for information of all concerned that the Examination Form Fill-up process for the students of B.Com. Semester- V (FYUGP, Regular Batch 2024) Examination, 2026 will be done through SAMARTH e-Gov Portal.

1. **The last date for filling up of the examination forms online fixed by the University is 2nd December, 2026 (11:15 P.M.) (Without Fine) & up to 3rd December, 2026 (11:15 P.M.) (With Fine).**
2. **Students must log in the https://gauhati.samarth.edu.in for filling up their forms and necessary examination fee.**
3. Candidates have to deposit Examination fees & Enrolment fees to GU (980/- + 250/- = Rs.1230/- without fine & 980/-+250/-+550/- = Rs.1780/- with fine) through online payment gateway available in the SAMARTH e-Gov portal only. No other mode of payment will be accepted.
4. **For Centre fee payment login to college portal www.gcc.ac.in open the link "online services & payment" and sign up, fill-up the required information and pay Rs. 400/- online on or before 3rd December, 2026.**
5. Office of the Controller of Examinations, Gauhati University will not accept examination form or fee from students.
6. For reference, please go through the User Manual Attached here with.
7. **Students who could not complete the Course Registration earlier must complete the Course Registration process before attempting to fill up the examination forms during the above stipulated time period.**

27/11/26

Sd/-
Principal
Gauhati Commerce College (A)
Guwahati – 21

(Dr. Champak Saikia)
Controller of Examinations
Gauhati Commerce College (A)
Guwahati – 21

Copy to:
1. College Notice Board
2. College Website & WhatsApp Channel
3. Notice File
4. Accountant

Controller of Examinations
Gauhati Commerce College (Autonomous)
Guwahati-21

# GAUHATI UNIVERSITY
## Guwahati – 781014

Ref: GU/UG/Exam form/FYUGP/2026/022 Date: 27-11-2026

To,
The Principal
All Affiliated/Permitted General Degree Colleges under Gauhati University.

**Sub: Online Examination Form fill up of Semester-V (Regular Batch 2024) of FYUGP B.A./B.Sc./B.Com. through SAMARTH e-Gov Portal.**

Sir/Madam,

This is to inform you all that the Examination form fill up process for the students of Semester-V (Regular Batch 2024) of FYUGP B.A./B.Sc./B.Com. will be opened through SAMARTH e-Gov Portal from **27th November, 2026 to 2nd December, 2026 (11:55PM) (without fine)** and upto **3rd December, 2026(11:55PM) (With Fine)**. Students must log in the ***https://gauhati.samarth.edu.in*** for filling their forms.

**i)** Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.

**ii)** Individual students need to deposit the examination fees through online payment gateway available in the SAMARTH e-Gov Portal only. **No other mode of payment will be accepted.**

**iii)** For reference, please go through the User Manual attached herewith.

**iv)** Students who did not complete the Course Registration earlier must complete the Course Registration process before attempting to fill up the examination forms during the above stipulated time period.

**v)** *Students can fill up Examination forms of both 5th Semester (Regular) and 1st Semester (Arrear) together from this session onwards as per amendment of FYUGP/FYIMP Regulations.*

**vi) Colleges must complete the Form Verification process by 7th December, 2026. Admit Cards/Attendance Sheets will be available only for the verified examination forms latest by 12th December, 2026.**

**Fees to be paid:**

**Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only:**

**Examination fees to be paid to Gauhati University**
**(For FYUGP 5th Semester Regular Examination' 2026)**

| Sl No. | Particulars of Fees | Amount (Rs.) |
|---|---|---|
| 1 | Examination Fees (without fine) | 980/- |
| 2 | Enrollment Fees | 250/- |
| 3 | Late Fee Fine (after 2nd December, 2026 (11:55PM) | 550/- |

27-11-2026

**Gopinath Bordoloi Nagar**
**27th November, 2026**

**(Prof. Kandarpa Kr. Sarma)**
**Controller of Examinations**
**Gauhati University**

**Annexure I**

**Steps to follow by candidates to fill up Examination Form**

1. Log in to your account through https://gauhati.samarth.edu.in/
2. Click on the "Examination Registration" from the left hand panel after login.
3. Click on "**Click here for Examination Form**"
4. Select your PwD status (**if not belonging to PwD, select Not Applicable from drop down menu**)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU.
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on Submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown

**NOTE:**

1. These steps are necessary actions to successfully submit the Examination Form.
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form submission.
3. **If your Form Status remains as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard >> Fee (in the left-hand side panel) >> All Transactions >> Check Payment Status.** If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".