GCC: *HOD'S/IQAC/CO-ORDINATORS MEETING*

Date: 29-10-2022, Time: 10:45 a.m., Venue: Room No. 20 (IQAC Office)

AGENDA

1. Taking of chair by the Principal Dr. Homeswar Kalita.
2. Objectives of the meeting by Dr. Kaberi Bezbarua, Co-ordinator, IQAC.
3. Participation in the NIRF (National Institutional Ranking Framework) Ranking 2023 by MHRD.
4. Establishment of a Research Centre in Social Sciences & Humanities Studies.
5. Model of the proposed Research Centre.
6. AOB-

a) Class attendance record of different classes.

b) Creation of separate section for the CA/CS/CMA/CFA/ Professional Courses, special section with paid system coaching facilities for the Professional Courses.

Members Present:

Sl. No.	*Name of the Teachers*	*Designation*	*Signature*
1	Dr. H. Kalita	Principal	29/10/22
2	Dr. A. Talukdar	Vice-Principal	A Talukdar 29/10/
3	Dr. J.K. Barman	HoD, Accountancy	29/10/22
4	Dr. G. Mohan	HoD, Business Management	G Mohan 29/10/22
5	Dr. D.B. Sarma	HoD, Commerce	
6	Dr. J. Bardaloi	HoD, Economics	29/10/22
7	Dr. Aditi Das	HoD, Mathematics & Statistics	29/10/2022
8	Dr. M. Barbora	HoD, English	
9	Dr. R.D. Pator	HoD, Assamese	29/10/22
10	Dr. Z.A. Das	HoD, MIL	29/10/22
11	Dr. M. Ahmed	HoD, Information Technology	
12	Dr. R.K. Pathak	Coordinator, M.Com	On leave
13	Dr. A.B. Deka	Coordinator, BBA	29/10/22
14	Dr. S. Saikia	Director, MBA	29/10/22
15	Dr. G. G. Banik	Faculty	
16	Dr. Jonali Sarma	Faculty	29/10
17	Dr. Sumee Dastidar	Faculty	29/10/22
18	Dr. Bidisha L. Das	Faculty	29/10/22
19	Dr. U. Sarma	Librarian	29/10/2022
20	Sri Jagadish Kalita	Librarian, MBA	29/10/22

Minutes of the Meeting held on 29-10-22

The meeting was chaired by the Principal of the College and the objectives were read out by Dr. Kaberi Bezbarua, IQAC Coordinator.

The house unanimously agreed to participate in the NIRF Ranking Process and entrusted the IQAC Coordinator to do the needful in regard of NIRF Ranking.

The house then discussed in details the next point in the Agenda, that is establishment of Research Centre in Social Sciences & Humanities Studies. The model of the Research Centre was discussed as per the guidelines provided by the UGC. As such a Centre required legal sanction, the house entrusted the Principal to frame the model and put forward the proposal to the affiliating authority for sanction.

In any other matters, the house agreed that some strictness need to be imposed on the attendance of students. Also, in order to facilitate students pursuing professional courses, like CA, CS, ICWA, etc, the house felt the need to create a seperate section, so that such students can be easily identified and their class attendance can be relaxed a bit.

The meeting with a Vote of Thanks from the chair.

Kaberi Bezbaruah
29/10/22